



JOB VACANCY # 006/18

Health Safety and Environmental Officer

Date: 02nd April 2018

MPRL E&P is privately owned, independent oil and gas exploration and Production Company with interests in both onshore and offshore Myanmar. Founded in 1996, we are now at an exciting stage in our development as we evolve to take advantage of new business opportunities, consolidate our successes to date and collaborate with other major E&P companies to progress new projects. MPRL E&P is seeking applications from dynamic and highly motivated candidate for the following post:

Job Title	: Health Safety and Environmental Officer
Submission Deadline	: 16 April 2018
Department	: Health Safety and Environmental
No. of Position	: 2 positions
Probation Period	: (3) Months
Start Date	: As soon as possible
Reporting to	: Assistant HSE Manager

Job Summary

HSE Officer will provide supporting; coaching, training, auditing and monitoring the site's activities to ensure that all the operational risk are identified and managed. HSE Officer will participate in and provide technical expertise to activities related to execute of the company's Health, Safety, and Environmental Management System (HSEMS).

Job Description

- Carry out daily safety audit for site operation activities
- Carry out toolbox talk to site team regarding the safety issues for the task going to be commencing on site.
- Provide HSE induction, HSE training and coaching for site personnel including contractor, subcontractor, and other stakeholder.
- Assist site team in term of developing the required risk assessment for site activities
- Monitor and control the safe work system including PTW system, LOTO system, color code system
- Assist the site team and management in investigating the root causes of near miss, incident, and / or accident on site.
- Supporting the site team in emergency response and provide guidelines in order to execute the response plan.
- Carry out site safety inspection in order to ensure the firefighting plans are in place and ready to response in case of fire incident

- Carry out safety inspection for the plant equipment, lifting gear, and lifting equipment to ensure that they are fit for use and fit for purposes.
- Ensure that all the spot hazards area are identified and alerted by adequate information like safety signs, poster, toolbox talk.
- Provide support to Project Managers and Site teams for the duration of any projects
- Liaise with the Principal Contractors regarding on-going design work
- Prepare weekly report, CARE card report and other audit report on regular basis.
- PPEs controls
- To collect and report environmental data on daily, weekly and monthly basis.
- To manage and report the Waste Management Compound (WMC)
- To prepare HSE presentations for field team as per HSE yearly training plan.
- To own and implement the oil spill contingency plan in accordance with standards, including associated training.
- Ensures ongoing Industry Best Available Techniques Practices are adopted re: environmental management, ongoing operations, EMPs, waste management, monitoring, rehabilitation etc.

Periodically, the employee may be expected to perform assigned duties and tasks not covered in this job description as well as to provide support to other departments when necessary.

Job Specifications: (Educational & Non-educational qualifications)

Education / Experience

- University Degree in Safety, Environmental, Petroleum, Mechanical, Electrical, Chemical, Construction or related field
- Minimum of 3 years' experience in related field.

Special Skills

- International experience and oil & gas experience is preferred;
- Well-developed interpersonal skills and the ability to communicate effectively, both orally and in writing (Myanmar and English) are also required.
- Ability to multi-task with great attention to detail
- Proficient in Microsoft Office Suite, Adobe applications
- High degree of motivation and willingness to learn
- Ability to work well in diverse teams but also productive working individually with minimum supervision
- Timely execution and completion of assigned tasks, ability to work to tight deadlines
- Physically active, intelligent and confident but humble enough to take advice and direction

Interested candidate are requested to submit an application letter with CV, relevant educational certificates and at least three references to Human Resources Department at MPRL E&P Pte.,Ltd.

Address : Vantage Tower, No. 623, Pyay Road, Kamayut Township, Yangon, Myanmar.

Tel : (95-1) 230 7733 – 35

Fax : (95-1) 230 7744

Website : www.mprlexp.com

Email : hr@mprlexp.com

Please note that applications received after deadline will automatically be discarded and only short listed candidates will be contacted.